

Summer Camp Planning Guide (SPL)

Camp Information

- **Camp Name:**
- **Location:**
- **Camp Dates:**

Leadership & Communication

- **First Senior Patrol Leader Meeting (Day & Time):**
- **PLC Meeting Schedule (during camp):**
- **Order of the Arrow Social (Date/Time):**
 - ☐ Remind OA members to pack their **sash**

Troop Organization

- **Tent Buddy Assignments:**
- **Camp Duty Roster:**
 - ☐ Meal setup
 - ☐ Meal cleanup
 - ☐ Campsite duty
- **Honor Troop Requirements:**
- **Other Camp Award Requirements:**

Camp Spirit & Engagement

- **Camp Theme Days:**
- **Special Evening Events / Shows:**
- **Table Décor:**
- **Tent / Campsite Décor:**
- **Troop Flag(s):**

Campsite Setup & Logistics

- **Gateway Materials Needed:**
- **Campsite Organization Needs:**
(thumbtacks, tape, dry erase board & markers, paper, printed rosters, zip ties, etc.)

Often-Forgotten but Important

- **Merit Badge Schedules Posted?** ☐
- **Daily SPL Check-In Plan (SM / ASPL):**
- **Emergency Contact Info Posted?** ☐
- **Lost & Found Plan:**

Notes / Reminders
